



Parent Information

Explorers - Discovery
Voyagers - Adventure



This presentation highlights some of our policies and procedures. You can find all of these and more in the Parent Handbook on our website.

Join us at the Parent Orientation Q&A if you have questions about policies, procedures, and/or the start of school. The schedule for your child's class and link to sign up was emailed to you.

Thank you for taking the time to review this presentation!

Welcome to AAUW Preschool!



Through the cooperative efforts of parents and staff working together, we will provide a nurturing, safe and engaging preschool experience for all our children to grow and learn.

Parent Cooperative Preschool

Dedicated,
Involved Parents



Educated,
Experienced Staff

A children's library is available in the front entrance. Children's books and activities can be checked out for one week.



A parent library is available in the front entrance. Parent books can be checked out for three weeks.



Welcome to AAUW Preschool

• Developmental Screenings

- Each child will receive a developmental screening. The dates of developmental screenings are noted on the school calendar.
- Teachers use screenings to demonstrate children are meeting developmental milestones, assist teachers in planning for individual and group needs, and guide program planning.
- The link to schedule your child's screening was emailed to you.

• Class Meet & Greet

- Children and parents will meet the teachers and see their classroom. Meet & Greet will be right after this presentation.

• Half-Class Attendance

- First two days of class; first four days for Explorers. (May vary by class size.)
- Half of each class will attend first day(s); other half of class will attend second day(s) of class.
- The letter of your child's schedule was emailed to you.



Beginning of School Year Transition

- Talk with children excitedly about school and what they will be able to do.
- Read Social Story – A Day at My School posted in parent portal on our website and other books about preschool.
- Drive to the preschool and point out the classrooms and the outdoor play space. Talk about what they see and would like to do – build excitement to go.
- Discuss and get children used to washing hands frequently, covering coughs and wiping noses, drop-off and pick-up routines.
- Converse with and read to your child regularly.
- Practice sitting and listening to reading stories.
- Help children learn to follow directions.
- Create and practice a goodbye routine.



How Parents Can Help



Upon arrival at school, walk your child into the front entrance and to your child's class.

Explorers and Discovery classroom is on the east side.

Voyagers and Adventure classroom is on the west side.



Arrival



The teachers take time each session to prepare the classrooms and set up planned learning activities. Teachers will open the doors five minutes before class start time when they are ready to focus on the children.



Please be patient...

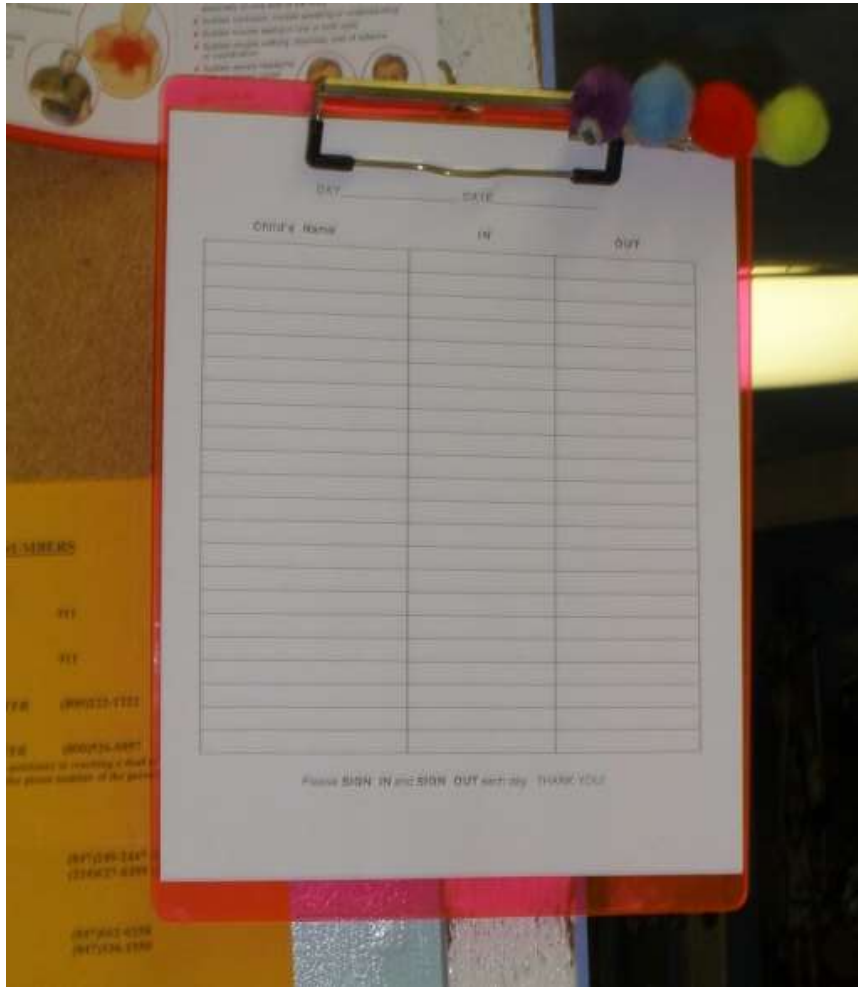


When the classroom doors open, help your child put their belongings in their cubby.

Cubbies also help children feel a sense of belonging, learn to identify own name and names of friends.



Each child has his/her own cubby



Sign your child in on the clipboard hanging by the classroom entrance.

Always tell your child good-bye before leaving.

Teachers work cooperatively with parents when children experience separation difficulties.



Sign Your Child In



Children must wash their hands before participating in classroom activities per DCFS licensing requirements.



Hand Washing



Talk with your child about activities you see shared in lesson plans, Seesaw, and class newsletters.

This helps build communication skills and fosters the link between home and school.



Classroom Activities

Each class schedule may vary in time or sequence but includes:

- Arrival and Greeting Group Time
- Small Group Time
- Free Exploration/Centers (Outdoors as weather permits)
- Clean Up Time
- Snack Time
- Group Time (Stories, discussion, music & movement)
- Outdoor LearnScape

Exciting NEW Native Pollinator Gardens!

(On days when the weather permits, indoor activities may be conducted outdoors.)



Daily Schedule



Please arrive 5-10 minutes before class ending time.

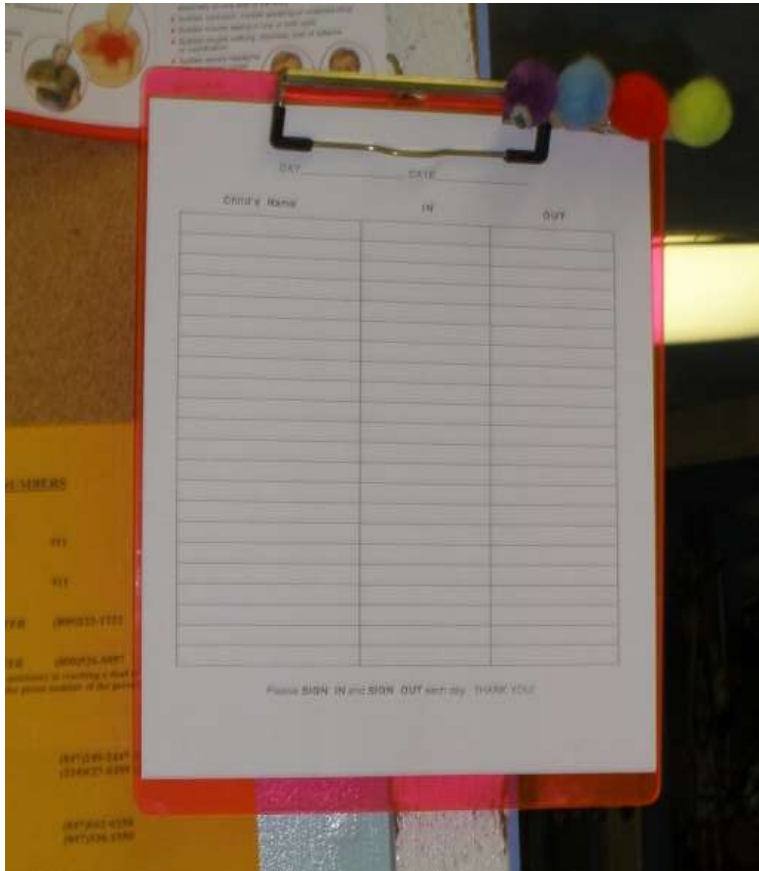
Depending on weather, you will pick up your child in our outdoor LearnScape or inside his/her classroom.



Be sure to let the teacher know when you are leaving with your child.



Departure



Sign your child out.

AAUW Preschool can only release children to those authorized on the Child Release form. Unknown individuals will be asked for a valid picture ID with address.



Sign Out - Authorized Release



Please take all your child's belongings and treasures.

Classrooms do not have storage space to keep individual belongings at school.

Talk with your child about what they created or activities they participated in during class.



Take All Belongings



Each classroom has two child-sized bathrooms to allow independence of the child.

Teachers support potty training development and change children's clothes as needed.

Changing station available and diapers/pull-ups will be changed as needed. Please drop children off clean and dry.



Potty Training (Not Required)



Parents can observe from the office...

This is a great opportunity to observe what activities your child gravitates to, how they interact with peers and teachers, and to collaborate with teachers if there is a concern.



While children are engaged in the classroom.



One Way Viewing Window

Curriculum is developed by the teachers following the guidelines of Creative Curriculum and the Project Approach.

Lesson Plan _____ Week of _____ Unit of Study _____

	Objectives/Goal	Materials		
Opening Ring Time			Read Aloud	
Language & Literacy				
Math & Fine Motor				
Science & Discovery			Social Interaction	
Art				
Music				
Guest Artist			Vocabulary	Classroom
Self				
Land & Sensory			Large, Motor & Movement	
Imagined Play				
Books			Readers Picture Books/Comics/Books	
Ring Time				

Review [lesson plans shared by teachers](#) to see the activities and learning standards and learning objectives they have planned to help guide your conversations at home with your child about his/her school day.



Curriculum



Social-Emotional Development

- Promote healthy social and emotional competence
- Promote self-expression and communication skills
- Develop problem solving skills



Trauma-Informed Care

- Recognize signs of trauma
- Understand the impact of trauma
- Respond to and support children appropriately



Staff Specially Trained

Each child will receive a developmental screening at the beginning of the year.



Teaching staff will use ongoing informal assessment methods in the classroom to monitor and record student progress in each developmental area through the school year.

This information is shared with parents via Seesaw and at parent-teacher conferences in fall and spring.



Screening & Assessment

- Asthma & Allergies
 - Please be sure teachers are aware of asthma or any allergies your child has. Action plans required.
 - For the safety of those with food allergies, please do not leave any food or drink items in your child's backpack or cubby.
- Healthy Eating
 - AAUW Preschool serves healthy snacks each day following USDA guidelines.
 - Snack menus will be posted outside classroom doors.
 - Each class is allergy-friendly per student needs.
- Birthday Celebrations
 - Non-edible treats may be shared with classmates. Any food items will be removed from treat bags if present.
 - See Parent Handbook for additional suggestions parents can follow to honor your child's birthday.
- Outdoors
 - More class time will be spent in our outdoor LearnScape environment.
 - Apply sunscreen and bug spray prior to drop-off. Send a hat and/or sunglasses if your child will wear them.



Health Information

- Front Doors
 - Front doors are locked when children are present.
- Car & Parking Lot
 - Do not leave children unattended in the car.
 - Do not leave car running unattended.
- Fire & Tornado-Safety Drills
 - Fire drills are practiced monthly.
 - Tornado-Safety drills are practiced in the fall, winter and spring.
- Weather & Safety Hazards
 - If school will be closed due to severe weather or other safety hazard, information will be shared via text, on our website, and on our social media sites.



Safety Information

PLAN A VISIT!	▼
LEARNSCAPE	
ENROLLED FAMILIES	▲
2026-27 SCHOOL CALENDAR	
2026-27 ABSENCE REPORTING FORM	
PARENT PARTICIPATION GUIDE	
2026-27 TUITION	
2026-27 PARENT HANDBOOK	
DCFS LICENSING STANDARDS	
SUPPORT/FUNDRAISERS	▼
CALENDAR	

Preschool policies and procedures can be found in our Parent Handbook located on our website in the Enrolled Families tab.

Community and parenting information is shared in our Preschool Pages newsletters, on our website and in the front hall.



Parent Information

- Each family is expected to complete **15** hours this school year (see Parent Handbook for single parent and multiple child requirements).
- Parent participation hours can be earned in a variety of ways.
- Watch Signupgenius, school newsletters, email or written notices for opportunities.
- All hours must be completed to receive your refund on the parent participation deposit at the end of the school year. Refund checks are issued in July.
- A Forms link is available on our website, in Signupgenius and through the QR code in the front hall to complete a Parent Participation Record. Complete this with each Parent Participation task so you receive credit!
- Family Parent Participation hours are available to review anytime in your MyProcure.com account in the Parent Participation Ledger.



Parent Participation

- Phone
 - Call to contact the office, the director, or leave a message for your child's teacher.
- Email
 - For general office inquiries, please email the office@aauwpreschool.org.
 - To contact the Director, please email Denise at missdenise@aauwpreschool.org.
 - To contact your child's teacher, email [Miss\(first name\)@aauwpreschool.org](mailto:Miss(first name)@aauwpreschool.org).
- Absences
 - Absences should be reported through the online Forms link at <https://forms.office.com/r/tywfp65Gax>.
- Social Media
 - Follow us on Facebook – public page and private group available.
 - Follow us on Instagram.



Contacting AAUW Preschool

Take time to enjoy your child's discoveries and early learning experiences!

We appreciate you sharing this precious time in your child's life with AAUW Preschool!



Thank you!